

## Agincourt Church Hockey League

### Policies and Procedures

1. Code of Conduct Policies – see accompanying document.
2. Child Abuse Policy – see accompanying document.
3. Health and Safety Protocols
  - a. The health and safety of our players, coaches, volunteers, and families is of paramount importance for the ACHL. We ask that all participants and family members follow all provincial/municipal/arena guidelines, continue to practice good preventative measures such as self-screening for infectious symptoms and handwashing, and to be respectful of those who choose to wear a mask.
  - b. Please DO NOT come to any ACHL event if you are feeling unwell.
4. Forfeiture of games
  - a. Minimum number of players required for a game is 6 (5 skaters and 1 goalie).
  - b. If extra players are added to a team as per sections c. and d. below, the **outcome of the game is forfeiture**, and a “friendly” game is played.
  - c. Extra players may be called up from the division below but not from the division above.
  - d. Extra players may be “loaned” from the competing team or another team within the division.
5. Changeroom policy
  - a. The ACHL is committed to creating an environment in our dressing rooms that allows teams to bond but also respects the privacy of our players as they prepare for their games.
  - b. Adults should **not** be alone in a changeroom with a non-family person under 18 years of age.
  - c. Adult females (18 years of age or older) may assist in the girls’ changeroom (Intermediate and Senior Divisions) in a supervisory role if the participant is a family member and/or there is more than one participant or adult in the room. Changerooms doors should be held open as much as possible while respecting players privacy. Fathers, male guardians, and male siblings are **not allowed** to enter the girls changerooms for any reason.
  - d. Male adults (18 years of age or older) may assist in the boys’ changeroom (Intermediate and Senior Divisions) in a supervisory role if the participant is a family member and/or there is more than one participant in the room. Changerooms doors should be held open as much as possible while respecting players privacy. Mothers, female guardians, and female siblings are **not allowed** to enter the boys’ changerooms for any reason.

- e. Players who need assistance dressing should, if possible, come to the arena dressed in hockey equipment (except for skates and helmets).
  - f. Girls 11 years of age and older **must** use the girls' changeroom.
  - g. Boys and girls 10 years of age and under in the Learn to Play program and Junior Division may share changerooms and male and female parents/guardians/siblings may enter the changerooms to assist. Girls 10 years of age and under may also choose to use the girls' changeroom. An adult should not be alone in a changeroom with a non-family member participant only.
6. Refund policy
- a. 100% of fees prior to the start of the season (first night of the program)
  - b. 50% of fees after the start of the season (first night of the program) until December 31<sup>st</sup>.
  - c. No refund after January 1<sup>st</sup>.
7. Policy for head coaches (League Play program)
- a. The Convenors for each division in League Play program (Junior, Intermediate, and Senior Divisions) are responsible for recruiting head coaches for each team
  - b. It is at the sole discretion of the Convenors to choose coaches based on their judgement of an individual's personal qualities, character, beliefs, and hockey acumen, and their decision can be overridden only by the ACHL Executive.
  - c. All head coaches will be required to apply for a VSS (Vulnerable Sector Search) with the appropriate police department.
8. Format for playoff games (semi-finals and finals)
- a. 5–10-minute warm-up to allow all players to make it for start
  - b. Play for remaining minutes
    - i. If there is a winner at this point, then game is over.
    - ii. If game is tied, then a short overtime of 3-on-3 play for 3 minutes with a first goal wins format.
    - iii. If the game is still tied, then the sequence to determine the winner is as follows:
      - 1. Points up to and including semi-finals
      - 2. Most wins
      - 3. Fewest losses
      - 4. Goals for
      - 5. Goals against
  - c. Semi-finals
    - i. 1<sup>st</sup> place plays 4<sup>th</sup> place (early game).
    - ii. 2<sup>nd</sup> place plays 3<sup>rd</sup> place (late game).
  - d. Finals
    - i. Winners of semi-finals play late game.

- ii. Losers of semi-finals play early game.
  - e. Winner of d(i) is “Championship” team.
9. Formation of team rosters (League Play program)
- a. It is the responsibility of the Convenors to compose the teams in their respective divisions as soon as possible after the Assessment night and before the first game.
  - b. The **priority** when creating the team rosters is to create reasonably fair and balanced teams so that no team loses or wins most of the games.
  - c. The Convenors will make a reasonable effort to accommodate friend and sibling requests, when possible.
  - d. After the first 3 games of the season the Convenors and coaches of each division will re-evaluate the composition of the teams according to section b. above, and if will ask players to change teams, if necessary.